

**MINUTES OF THE WARGRAVE PARISH COUNCIL MEETING
HELD ON MONDAY 04 DECEMBER 2017 AT THE OLD PAVILION 7.45 PM**

Meeting Ref: 17PC13

PRESENT Councillors Bush (Chairman), Cattermole, Davies, Etwell, Luckwell and Mrs Pope.
In attendance Mr Hedges (Clerk & Proper Officer)
Ms Woods (Administrative Officer)

1. APOLOGIES

Cllrs Cardy and Halsall

2. REPRESENTATION OF THE PEOPLES ACT

No items for consideration

3. CHAIRMAN'S ADDENDUM

- 3.1 Item 9.1.4.2 Street Lighting – Cllr Mrs Pope
Item 9.2.6 Dog walking area – Cllr Mrs Pope
Item 9.2.7 Recreation Ground swings – Cllr Mrs Pope
Item 11.2 Litter Pick – Cllr Bush
Item 11.3 Free parking until Christmas
Item 11.4 Gigaclear – superfast broadband – Cllr Davies.

4. DECLARATIONS OF INTEREST

- 4.1 Item 9.1.1.1 - Cllr Cattermole: personal and prejudicial
Item 9.1.1.7 – Cllr Cattermole: personal
Item 9.1.1.8 – Cllr Luckwell and Cllr Mrs Pope: personal
Items 9.1.1.12 and 9.1.1.13 – Cllr Luckwell: personal and prejudicial

5. MINUTES

***RESOLVED:** THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD 20 NOVEMBER 2017 BE APPROVED AS PRESENTED.*

6. MATTERS ARISING FROM THE MINUTES

- 6.1 17PC12 – item 9.2.3 Laurel Hedge, Recreation Ground
Waiting for quotes from contractors.

7. OPEN SESSION

There was one member of the press and three members of the public present. Two members of the public spoke regarding item 9.1.1.1 - planning application 172899. One member of the public spoke regarding item 9.1.1.4 – planning application 173170.

8. BOROUGH COUNCILLOR'S REPORT

The Borough Councillor sent his apologies. There was no report

9. DEPARTMENTS/COMMITTEES

9.1 PLANNING & HIGHWAYS

9.1.1 Planning Applications

- 9.1.1.1 172899 - Bear Place Farm, Blakes Lane, Wargrave RG10 9TA
Full application for the proposed conversion of existing agricultural barn to single family dwelling, removal of roof and cladding of adjacent agricultural shed. Office

Applicant: Mr James Fone

***RESOLVED:** TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.*

- 9.1.1.2 173018 – 2 Byeways Close, Knowl Hill, RG10 9YL Office
 Full application for erection of replacement dwelling (Part-retrospective and amendment to F/2013/1787)
 Applicant: Amarjit Sondh
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.3 173132 – Loddon House, Loddon Drive, Wargrave RG10 8HL Office
 Full application for the proposed erection of a replacement dwelling following demolition of existing dwelling.
 Applicant: Mr and Mrs W and K Woodward-Fisher
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.4 173170 – Elizabeth Court, Victoria Road, Wargrave RG10 Office
 Full application for the proposed extension to the main entrance lobby to the east, proposed extension to the resident’s lounge to the west with an upgrade of pedestrian access, internal modifications and changes to fenestration.
 Applicant: Mr Thompson
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.5 173237 – Mill Green House, Church Street, Wargrave RG10 8EP Office
 Application for listed building consent for the removal of existing pressed steel’up and under’ garage door with side hinged wooden doors.
 Applicant: Mr and Mrs Stephen Hanton
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.6 173203 – Rosebary’s Farm, Land adjoining Firgrove, Twyford RG10 9RX Office
 Full application for the proposed erection of a pole barn (part retrospective)
 Applicants: Mr and Mrs Russel
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL OBJECTS TO THE APPLICATION, WHICH IT CONSIDERS WOULD HAVE A DETRIMENTAL IMPACT ON THE OPENNESS OF THE GREEN BELT.
- 9.1.1.7 172853 - Land at Tag Lane, Wargrave RG10 9SH Office
 Outline application for the proposed erection of two 10 no Flats (All matters reserved)
 Applicant: Mr Gerry Smith & Mr William Phelps
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL OBJECTS TO THE APPLICATION, WHICH IS CONTRARY TO THE PARISH COUNCIL’S GREEN BELT POLICY AND WOULD HAVE A DETRIMENTAL IMPACT ON HIGHWAY SAFETY.
- 9.1.1.8 173261 – 162 Victoria Road, Wargrave RG10 8AJ Office
 Householder application for the proposed erection of a single storey rear extension to dwelling.
 Applicants: Mr and Mrs Bacon
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.9 173305 – 113 High Street Wargrave RG10 8DD Office
 Householder application for the proposed erection of a single storey rear extension to the existing dwelling.
 Applicant: Mr and Mrs King-Harris.
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO

OBJECTION TO THIS APPLICATION.

- 9.1.1.10 173262 – Bear Place, Linden Hill Lane, Hare Hatch RG10 9DL
Householder application for the proposed erection of a timber slatted shed to house, plus alterations on north façade of the swimming pool enclosure approved on 08/04/2016 (Ref 160087 & 160088) *Office*
Applicant: Mr Andrew Wettren
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.11 173263 – Bear Place, Linden Hill Lane, Hare Hatch RG10 9DL
Listed building consent for the proposed erection of a timber slatted shed to house, plus alterations on north façade of the swimming pool enclosure approved on 08/04/2016 (Ref 160087 & 160088) *Office*
Applicant: Mr Andrew Wettren
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.12 173313 – The Old Post Cottage, Blakes Lane, Wargrave RG10 9TA
Full application for the proposed replacement of existing windows on the rear elevation with two new windows; changes to fenestration on the front elevation plus replacement of front boundary wall with new picket fence. *Office*
Applicant: Mrs Christine Christie
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.1.13 173137 – The Old Post Cottage, Blakes Lane, Wargrave RG10 9TA
Listed building consent for the proposed replacement of existing windows on the rear elevation with two new windows; changes to fenestration on the front elevation plus replacement of front boundary wall with new picket fence. *Office*
Applicant: Mrs Christine Christie
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION.
- 9.1.2 Local Planning Authority – Application Decisions Report**
A report of the Borough’s planning decision notices had been circulated and was duly noted.
- 9.1.3 Tree Preservation Orders Report**
There was no report made.
- 9.1.4 Highways**
- 9.1.4.1 Street Naming and Numbering
No items
- 9.1.4.2 Street Lighting – Cllr Mrs Pope
Street lights in East View Close to be upgraded next week.
- 9.2 Recreation & Open Spaces**
- 9.2.1 Sports and pitches
- 9.2.1.1 Unauthorised access
The meeting was informed that a vehicle had recently got stuck on the Recreation Ground due to the wet ground following the recent bad weather. It was noted that the owner of the vehicle had not contacted the Council beforehand to enable a considered decision to be made regarding access. It was agreed that all future access arrangements would be required to contact the Office to request permission so that the Groundsman would be able to consider the ground conditions. *Office*

- 9.2.1.2 Kings Field Access Track
It was further reported that the track across the dog walking field had become extremely worn and that either side was being damaged by vehicles trying to avoid the worn area. It was agreed to undertake the necessary repairs
- 9.2.1.3 Football Clubs – Sponsorship signs request
A request had been received from the Football Clubs seeking permission to affix metal sponsorship signs to the railings of the BMX track during matches.

It was agreed that permission would be granted with conditions applied relating to the signs being attached only during the period matches with removal and storage at all other times and that the signs must not pose any hazard to users of Kings Field including those using the BMX track.
- 9.2.1.4 Pitch/car parking provision
The meeting was informed that the Clubs had provided indicative layout drawings regarding the possible expansion of pitches and car parking. It was noted that the drawings included the possible expansion of cricket facilities also.

It was agreed to reconvene the Working Party early in the New Year to progress the investigation.
- 9.2.2 Christmas Tree Recycling – quote received.
Other quotes still awaited.
It was noted that the Allotment Society had agreed to take the tree shreds rather than the Council having to pay disposal charges. Office

RESOLVED: TO SEEK REVISED QUOTE FROM CONTRACTOR AND TO APPROVE A BUDGETARY ALLOCATION IN ORDER TO FINALISE ARRANGEMENTS.
- 9.2.3 Wargrave Runners 10k – 10 June 2018
A request had been received from the Wargrave Runners for permission to use Kings Field for parking during the forthcoming event. Office

RESOLVED: TO GRANT PERMISSION FOR THE USE OF THE RECREATION GROUND, SUBJECT TO THE USUAL CONDITIONS.
- 9.2.4 Play area – fencing
Still awaiting quote from contractor. Office
- 9.2.5 Play area – surface
The meeting was informed that a Health & Safety inspection of the play area surface was taking place on 05 December, as part of response to issues raised in ROSPA safety inspection. It was reported that the inspection would determine if the surface met the appropriate regulations. Office

Discussion took place regarding obtaining a second opinion and it was agreed that if necessary this would be undertaken.
- 9.2.6 Dog Walking Area – Cllr Mrs Pope Office
This item had been dealt with under Minutes 9.2.1.2 above.
- 9.2.7 Playground Swings – Cllr Mrs Pope Office
Cllr Mrs Pope reported that the swings outside the play area was in need of repairing again. It was agreed to undertake the necessary repairs.

- 9.3 Environment**
No items.
- 9.4 Policy and General Purposes**
No items
- Office*
- 9.5 Buildings**
- 9.5.1 Woodclyffe Hall clock
The meeting was informed that the Wargrave Heritage Trust had offered funding for the replacement of the clock at the Woodclyffe Hall. It was further reported that the Trust had invited Councillors to accompany them during the anticipated viewings elsewhere to establish the suitability of a replacement.
- Office*
- It was agreed to extend the Parish Council thanks the Wargrave Heritage Trust.
- 10 Finance**
No Items
- Office*
- 11. CORRESPONDENCE & INFORMATION**
- 11.1 GWR franchise extension
Details of the recent announcement were conveyed to the meeting. Noted
- 11.2 Litter Pick – Cllr Bush
Details of the 2018 Litter pick were reported along with confirmation that the Duke of Edinburgh Award candidate was continuing to undertake the litter picking around the Parish until March 2018.
- 11.3 WBC – Christmas Parking
It was reported that Wokingham Borough Council had announced free parking at the Station Road car park after 6pm until Christmas.
- 11.4 Gigaclear – Cllr Davies
The meeting was informed that Gigaclear have provided their current intended dates for work to install superfast broadband in Warren Row, Cockpole Green and Crazies Hill.
- 12 S.1(2), PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
To consider passing the following resolution:
“that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they are instructed to withdraw”
- 12.1 Borough Meeting – feedback
Cllr Luckwell reported on the latest information on the Local Plan update provided by Wokingham Borough Council. The relating document will be emailed to Members.

The meeting concluded at 9:53 pm