

**MINUTES OF THE WARGRAVE PARISH COUNCIL MEETING
HELD ON MONDAY 08 JANUARY 2018 AT THE OLD PAVILION 7.45 PM**

Meeting Ref: 17PC14

PRESENT Councillors Bush (Chairman), Cattermole, Davies, Luckwell and Mrs Pope.

In attendance Mr Hedges (Clerk & Proper Officer)
Ms Woods (Administrative Officer)

1. APOLOGIES

Cllrs Cardy, Etwell and Halsall

2. REPRESENTATION OF THE PEOPLES ACT

No items for consideration

3. CHAIRMAN'S ADDENDUM

- 3.1 Item 9.1.4.2 – Drainage in East View Road – Cllr Mrs Pope
Item 9.1.4.3 – Access to the Recreation Road car park – Cllr Mrs Pope

4. DECLARATIONS OF INTEREST

- 4.1 Item 9.1.1.4 – 173621 Meadow Sweet, Loddon Drive – Personal, Cllr Mrs Pope.

5. MINUTES

***RESOLVED:** THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD 04 DECEMBER 2017 BE APPROVED AS PRESENTED.*

6. MATTERS ARISING FROM THE MINUTES

- 6.1 17PC13 – 9.2.2 – Christmas Tree Recycling
Contractors have stated that the trees will be shredded during week commencing 8 January 2018
- 6.2 17PC13 – 9.2.1.4 – Pitch/car parking provision
Working party meeting at 7:45pm, on 15 January 2018 , with representative of the football clubs.
- 6.3 17PC12 – item 9.2.3 Laurel Hedge, Recreation Ground
Following consultation with Wokingham Borough Council, permission granted to maintain the hedge at low level after it has been cut back at Parish Council's expense. Waiting for quotes from Borough Council's contractors.
- 6.4 17PC13 - 9.1.4.2 – Street Lights in East View Close
Cllr Mrs Pope reported that this work had been completed and the mud left on the footway had been cleared away.
- 6.5 17PC13 – 9.2.5 – Play area surface
This has now been brought up to health & safety requirements.
- 6.6 17PC13 – 9.2.7 – Playground swings
The swings have been repaired and the hole beneath them will be filled in by the contractor in the near future.

7. OPEN SESSION

One representative of the Press was present.

8. BOROUGH COUNCILLOR'S REPORT

The Borough Councillor sent his apologies. There was no report

9. DEPARTMENTS/COMMITTEES

9.1 PLANNING & HIGHWAYS

9.1.1 Planning Applications

- 9.1.1.1 173095 – 114 Highfield Park, Wargrave RG10 8LE
 Householder application for the proposed single storey rear extension to dwelling plus first floor side extension over existing garage
 Applicant: Mrs Rebecca Chisolm
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION. Office
- 9.1.1.2 173515 – Merchiston, Blakes Lane, Wargrave RG10 9TA
 Householder application for the proposed erection of single storey sides and rear extension following the demolition of existing annex plus part two storey side extension to dwelling.
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THE PROPOSAL AND REQUEST THE FOLLOWING CONDITION BE IMPOSED: REMOVAL OF ALL PREVIOUS PERMITTED DEVELOPMENT PERMISSIONS. Office
- 9.1.1.3 173392 – Police House, School Hill, Wargrave RG10 8DY
 Full application for the proposed erection of a two storey single dwelling, associated areas, parking and landscaping following demolition of existing double garage; changes to fenestration on the rear elevation of existing dwelling plus access and parking for the existing dwelling.
 Applicant: Mr Paul Woods.
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL OBJECTS TO THIS APPLICATION. THE BULK, MASS AND DESIGN OF THE PROPOSAL IS OUT OF KEEPING WITH THE LOCALITY. THE ACCESS ARRANGEMENTS WOULD HAVE A DETRIMENTAL IMPACT UPON HIGHWAY SAFETY. Office
- 9.1.1.4 173621 – Meadow Sweet, Loddon Drive, Wargrave RG10 8HD
 Application for variation of condition 2 of planning consent 170576 for the proposed erection of 2 no detached dwellings with detached garages, access points onto Watermans Way and Loddon drive, driveways, garden amenity areas and landscaping. Condition 2 relates to approved plan numbers to allow changes to approved site layout plan.
 Applicant: Mr David Bushnell
RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION. Office
- 9.1.2 Local Planning Authority – Application Decisions Report**
 A report of the Borough’s planning decision notices had been circulated and was duly noted.
- 9.1.3 Tree Preservation Orders Report**
 There was no report made.
- 9.1.4 Highways**
- 9.1.4.1 School Traffic at Crazies Hill – Cllr Davies.
 Concerns raised by residents about road safety near the school with parents and children at risk from speeding traffic and careless/dangerous parking.
 It was agreed that a letter be sent to the Headteacher asking the school to raise awareness of the issues and that a request be made for a PCSO to attend during the relevant times in an enforcement capacity. Office
- 9.1.4.2 Drainage in East View Road – Cllr Mrs Pope Office
 There continues to be a flooding issue whenever it rains. Wokingham Borough Council to be informed.
- 9.1.4.3 Access to the Recreation Road Car park – Cllr Mrs Pope Office

It was reported that there was a pothole next to the speed hump at the entrance of the car park that needs to be repaired. Quote to be obtained.

9.2 Recreation & Open Spaces

9.2.1 A quotation was presented to the meeting relating to the repair of the access track to Kings Field

RESOLVED: TO APPROVE THE QUOTATION.

Proposed Cllr Mrs Pope, seconded Cllr Davies. Unanimously agreed.

Office

9.2.2 Wargrave Community Fun Day 2018

Invitation from Wokingham Borough Council to participate in local community fun day in 2018. Cllr Mrs Pope agreed to investigate possibilities further.

9.2.3 War Memorial – British Legion Communication

It was reported that the local British Legion had requested that the Council give consideration to the cleaning of the entire memorial and highlighted that the slippery plinth was a hazard during wreath-laying ceremonies. An offer of financial support towards costs was made by the local branch.

Office

The meeting was reminded that previous advice from the stonemason had been against any aggressive cleaning due to nature of soft stone used in construction, so the previous decision had been to allow memorial to age gracefully. However it was agreed to seek a further opinion from the War Grave Commission. Consideration would also be given to a temporary surface for the plinth for use during ceremonies.

9.3 Environment

No items.

9.4 Policy and General Purposes

9.4.1 Personnel Working Party – Pay review Meeting

Members of the Working Party appointed: Cllrs Mrs Pope, Cattermole, Luckwell and Davies. It was noted that the meeting would be held before the Budget Meeting on 29 January 2018.

9.5 Buildings

No items

10 Finance

10.1 Banking Arrangements

Further to the decision to change the Council's bankers to the TSB, the bank mandate was considered

RESOLVED: THAT THE BANK MANDATE BE CONFIRMED WITH THE FOLLOWING SIGNATORIES: CLLRS MR RICHARD BUSH, MRS MARION POPE, MR ANDREW LUCKWELL AND MR PHILIP DAVIES ALONG WITH THE CLERK & RFO. MR STEPHEN HEDGES AND MRS MELANIE QUINN.

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11. CORRESPONDENCE & INFORMATION

No Items

The meeting concluded at 8:40 pm