

**MINUTES OF THE WARGRAVE PARISH COUNCIL MEETING  
HELD ON MONDAY 19 MARCH 2018 AT THE OLD PAVILION 7.45 PM**

---

**Meeting Ref: 17PC019**

**PRESENT** Councillors Bush (Chairman), Cattermole, Etwell, Halsall, Luckwell, and Mrs Pope,

**In attendance** Mr Hedges (Clerk & Proper Officer)  
Ms Quinn (Deputy Clerk/RFO)

**1. APOLOGIES**

Cllr Cardy and Davies

**2. REPRESENTATION OF THE PEOPLE ACT**

No items.

**3. CHAIRMAN'S ADDENDUM**

No items

**4. DECLARATIONS OF INTEREST**

None

**5. MINUTES**

*RESOLVED: THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 5 MARCH 2018 BE APPROVED AS PRESENTED.*

**6 MATTERS ARISING FROM THE MINUTES**

**6.1 17PC06 – Item 9.2.2 Ferry Lane access** – The Borough Council visited Ferry Lane and considered that there was no issue with regards to overgrown vegetation.

**6.2 17PC017 - Item 10.3 – Recreation Car Park Lining** – The Clerk reported that work was completed on 6 March.

**6.3 17PC018 - Item 9.4.1 Licence review – Haweli Restaurant** – The Clerk reported that at the request of WBC Licensing, a site notice was put up on the Woodclyffe Hall noticeboard.

**6.4 Item 9.1.4.1 Road Signs in Wargrave** – The Clerk reported that the Borough Council had arranged to repair the damaged Hamilton Road street sign and replace the damaged sign in School Hill.

**6.5 Item 9.2.2 Request from Robert Piggott PTA to erect a marquee on the Recreation Ground.** The Clerk reported that the PTA no longer wished to erect a marquee.

**6.6 Virgin Media Works** – The Clerk reported that Virgin Media had confirmed that works would not take place in the High Street due to insufficient demand. The Clerk would reply to their letter.

*Office*

**7. OPEN SESSION**

There was 1 representative of the press present. No items were raised

**8. BOROUGH COUNCILLOR REPORT**

Cllr Halsall informed members that the free parking period in School Lane car park as reported in the Wargrave News was delayed by the Borough Council and resulted in residents being fined. He informed Members that he had personally paid for the fines and had an assurance from the Borough that any parking tickets from evening and overnight parking would be cancelled until free parking was introduced on 2<sup>nd</sup> April 2018.

Cllr Halsall also informed members of:

- a works order to improve drainage in Penny Lane;

- the new calculation for the 5-year land supply for new homes had resulted in 830 homes/year; and
- the council budget pressures in future years.

## **9. DEPARTMENTS/COMMITTEES**

### **9.1 Planning and Highways**

#### **9.1.1 Planning Applications**

- 9.1.1.1 180414 – Land adjacent to Rivermead Farm, Wargrave Road, RG10 8PE  
Full planning application for the retention and re-formation of ground works on the land at Rivermead Farm.

Office

*RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL OBJECTED TO THE APPLICATION.*

- *THE RESULTING LANDSCAPING WAS OUT OF KEEPING WITH THE LOCALITY.*
- *THE RIVERINE ASPECT WAS IMPACTED NEGATIVELY BY THE PROPOSAL.*

*NOTE: IF MINDED TO APPROVE ALL CONTAMINATED MATERIAL TO BE REMOVED AND TOP SOIL INSTATED AT ADEQUATE LEVELS TO MAINTAIN NATURAL GROWTH ON SITE.*

- 9.1.1.2 180505 – Tudor Cottage, 104 High Street, Wargrave RG10 8DE  
Householder application for the proposed demolition of existing chimney plus changes to fenestration and internal alterations.

*RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAS NO OBJECTION TO THE APPLICATION.*

Office

- 9.1.1.3 180519 – Tudor Cottage, 104 High Street, Wargrave RG10 8DE  
Listed Building consent for the proposed demolition of existing chimney plus changes to fenestration and internal alterations.

*RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL HAS NO OBJECTION TO THE APPLICATION.*

Office

- 9.1.1.4 180530 – Wargrave Autos, 17-27 High Street Wargrave RG10 8BU  
Application for variation of a condition 2 following grant of planning permission 171328 for the alterations to roof heights, alterations to elevations and fenestration, introduction of dormers to plots 1 to 4 to allow for an additional storey.

*RESOLVED: TO INFORM THE PLANNING OFFICER THAT THE PARISH COUNCIL OBJECTED TO THE APPLICATION. THE INTRODUCTION OF THE DORMERS WAS OUT OF KEEPING WITH LOCALITY. THE PROPOSAL REPRESENTED AN INCREASE OF INAPPROPRIATE BULK, MASS AN HEIGHT IN THE CONSERVATION AREA.*

Office

#### **9.1.2 Highways**

##### **9.1.2.1 Replacement Lighting Program**

The Clerk reported that the lighting upgrade was ongoing but expected it to be completed this year. Members discussed the need to examine if there were especially dark areas within the Parish once the program was complete.

#### **9.1.3 Street Naming and Numbering**

No items

- 9.2 Recreation & Open Spaces**
- 9.2.1 Football tournament – request for use of Kings Field 20 May 2018**  
It was agreed that the Clerk would seek further information regarding the use of the requested grant. *Office*
- 9.2.2 Playground area fencing – replacement**  
Members accepted the quote from Playground Facilities Ltd to erect fencing around the playground. The Office would obtain a start date from the contractor. *Office*
- 9.2.3 Kings Field Working Party – Investigation Update**  
This item was moved to 12.1.
- 9.2.4 Camps Pool and War Memorial grounds maintenance renewal**  
It was agreed that the contract with Duplex Services would be renewed for a further year.
- 9.3 Environment**
- 9.3.1 Chalk Pit Nature Reserve - tree works**  
It was agreed that the Clerk would make an application to the Borough Council to allow the tree work (they have a Tree Preservation Order). Additionally, Members agreed the quote from Beechwood Tree Care Limited to carry out the work, once permission had been granted. *Office*
- 9.4 Policy and General Purposes**  
No items
- 9.5 Buildings**
- 9.5.1 Woodclyffe Hall Clock**  
Members thought that the proposed replacement clock for the Woodclyffe Hall was in keeping with the building. They agreed for the Clerk to start a listed building application and to liaise with the Borough Council's Conservation Officer. *Office*
- 10 FINANCE**
- 10.1 Expenditure List**  
*RESOLVED: THAT THE EXPENDITURE LIST BE APPROVED AS PRESENTED.*
- 10.2 Section 137 Grant Applications**  
The following Section 137 grants were awarded: *Office*
- |  |      |
|--|------|
| Berkshire MS Therapy Centre                    | £150 |
| Homestart Wokingham District                   | £100 |
| Keep Mobile                                    | £350 |
| Wargrave Bowling Club                          | £300 |
| Berkshire Vision                               | £100 |
| Twyford Wargrave and District Volunteer Centre | £200 |
| Wargrave Parish Trust                          | £500 |
| Wargrave Pop in Club                           | £200 |
| Crazies Hill School Educational Trust          | £100 |
- 10.3 Wargrave Cemetery – Funding assistance request**  
The Parish Council could not make a grant under its Section 137 powers, as it was prohibited from contributing towards the “maintenance or improvement of buildings or land or contributing towards the costs of property relating to the affairs of the church”. However, it was able to provide assistance as a burial authority using its section 214(6) powers under the Local Government Act 1972. Members agreed to a grant of £500.
- 10.4 Sage renewal**  
Members agreed to the annual renewal of the SAGE Payroll Subscription. *Office*

**11. CORRESPONDENCE & INFORMATION**

11.1 Dorothy Morley Award 2018

It was agreed to circulate information relating to this award to local conservation groups. *Office*

**12. S.1(2), PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider passing the following resolution:

“that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they are instructed to withdraw”

**12.1 Amenities at the Recreation Ground**

The Clerk provided an update regarding the recent meeting of the Working Group. It was also suggested that an alternative solution to the parking provision could be considered that utilised a currently unused area off the Recreation Ground car park. Members agreed that this might be a viable solution and that it should be worked up into a scheme for consideration.

The meeting concluded at 10.00 pm